

# INTERNSHIP INTRODUCTORY EVENT (LECTURE) FOR INTERNS IN HEI (HIGHER EDUCATION INSTITUTION)

**Introductory lecture about the internship serves as an orientation event for students before the internship.** It gives an opportunity for students to receive essential information about internship requirements and process, to hear examples of good practice and ask questions, as well as to get to know their internship supervisors from higher education institution.

**Introduction to digital internship can be done through videoconference. The director of the study program, coordinator of internship (or similar position) and supervisors should be present in the introductory lecture.**

**Topics to be presented in the introductory lecture in the order of appearance:**

1. The role of internship in obtaining the qualification
2. Internship objectives
3. General description of internship (duration and process, tasks, deadlines, etc.)
4. Requirements for internship (deliverables (report, diary, etc.)), communication with supervisors, etc.)
5. Information about documentation related to internship
6. Communication tools useful for digital internship
7. Suggestions and resources for seeking internship sites (receiving organisations)
8. Introducing students to internship supervisors from HEI
9. Examples of successful internship experience (possibly, presented by alumni)
10. Support provided by HEI to interns during internship
11. Q & A session

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Digital Internship Model